ELTE | FACULTY OF INFORMATICS

Admission of MSc subjects in the BSc training

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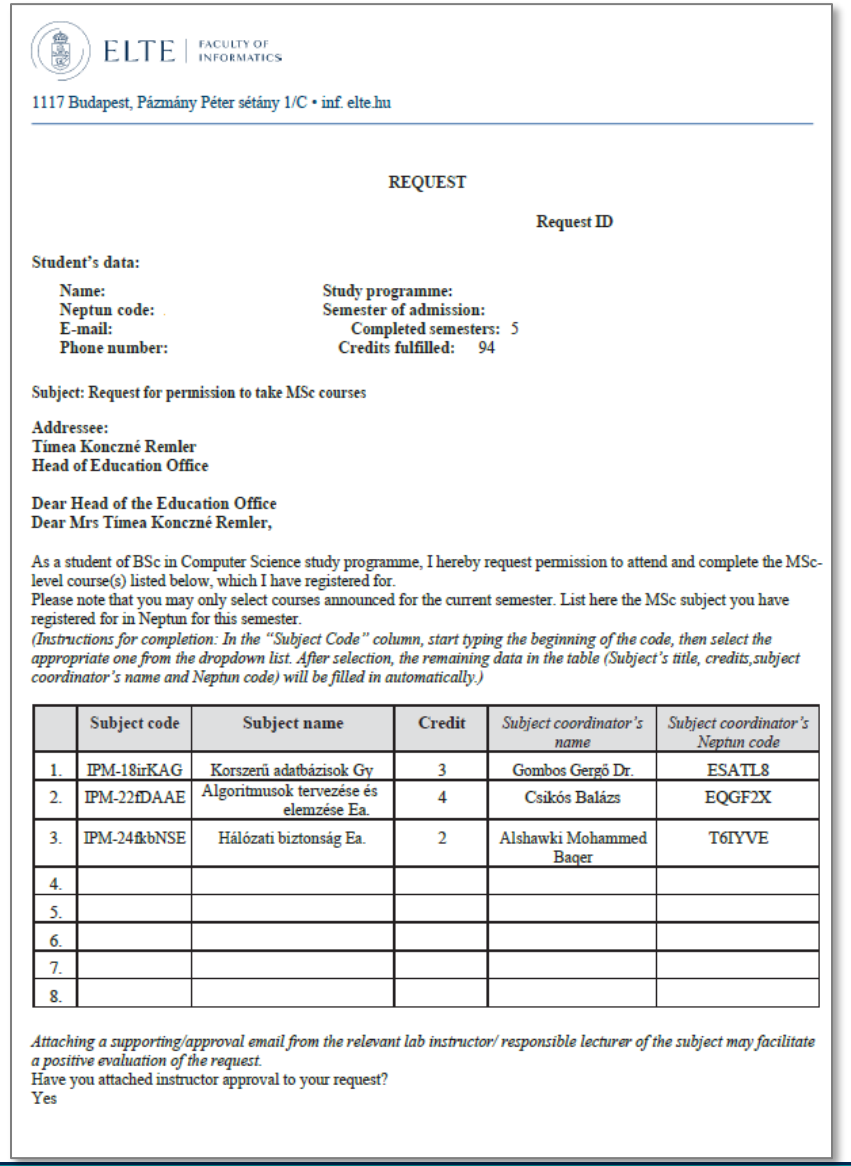
- You may apply for permission to take an MSc-level course through a Neptun request under: **Neptun → Administration → Requests**, by submitting the request titled **IK – Request for Permission to Take MSc Courses in a BSc Programme**
- **Conditions for submitting the request**
  - You must **register for the chosen subject(s) before submitting the request**.
  - You must have completed **at least 90 credits in previously closed semesters**.
  - **Written approval (in e-mail) from the lecturer** of the requested subject is required (please attach it to the request).

If any of the above-mentioned conditions are not met, the request will be automatically rejected.

- **Deadline: Friday, 16:00 of the first week of the study term**.
- Please note that the evaluation of the request is not automatic. **Keep track of your Neptun messages regularly**, as the administrator may return the request for correction.
- **If the request is rejected**, the administrator will remove you from the course automatically. No further action is required on your part.



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REQUEST

Request ID

Student's data:

Name: **Study programme:**
Neptun code: **Semester of admission:**
E-mail: **Completed semesters:** 5
Phone number: **Credits fulfilled:** 94

Subject: Request for permission to take MSc courses

Addressee:
Tímea Konczné Remler
Head of Education Office

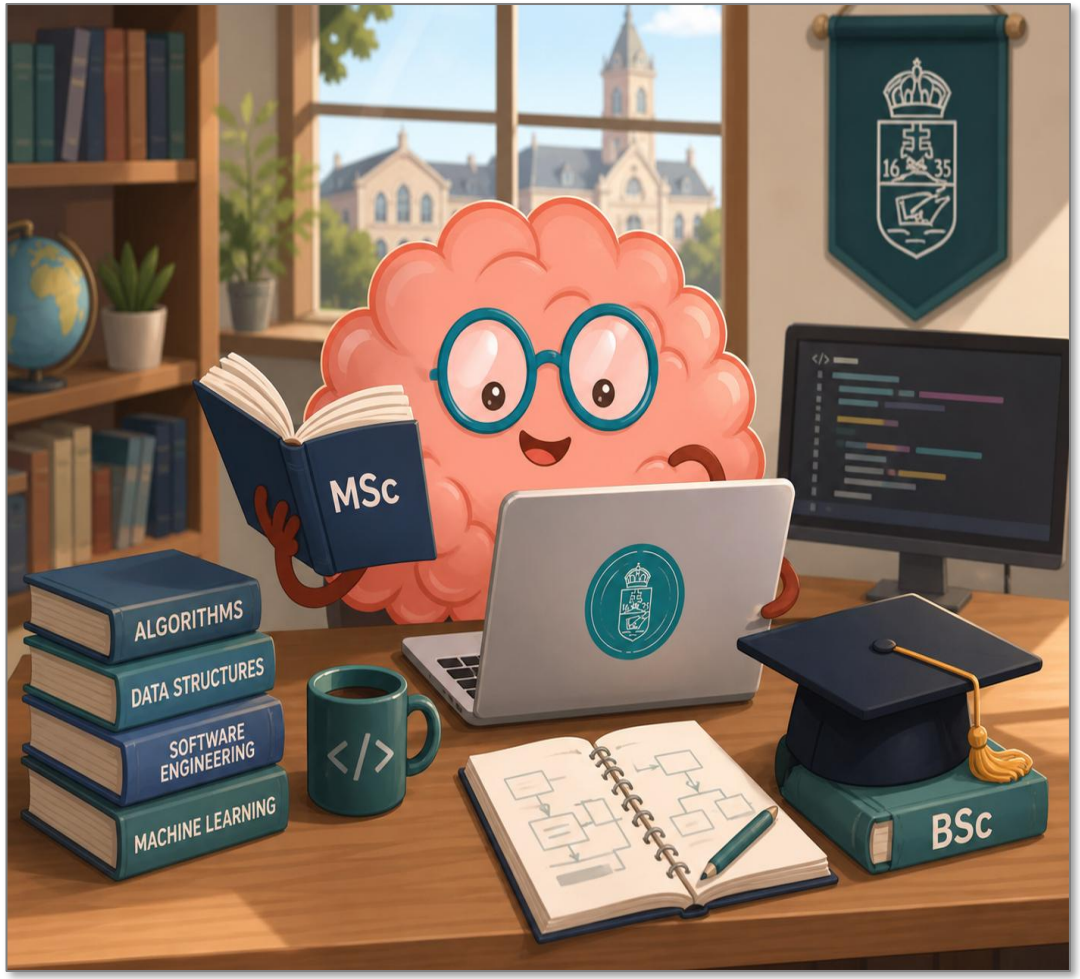
Dear Head of the Education Office
Dear Mrs Tímea Konczné Remler,

As a student of BSc in Computer Science study programme, I hereby request permission to attend and complete the MSc-level course(s) listed below, which I have registered for.
Please note that you may only select courses announced for the current semester. List here the MSc subject you have registered for in Neptun for this semester.
(Instructions for completion: In the "Subject Code" column, start typing the beginning of the code, then select the appropriate one from the dropdown list. After selection, the remaining data in the table (Subject's title, credits,subject coordinator's name and Neptun code) will be filled in automatically.)

	Subject code	Subject name	Credit	*Subject coordinator's name*	*Subject coordinator's Neptun code*
1.	IPM-18irKAG	Korszerű adatbázisok Gy	3	Gombos Gergő Dr.	ESATL8
2.	IPM-22fDAAE	Algoritmusok tervezése és elemzése Ea.	4	Csikós Balázs	EQGF2X
3.	IPM-24fkbNSE	Hálózati biztonság Ea.	2	Alshawki Mohammed Baqer	T6IYVE
4.					
5.					
6.					
7.					
8.					

Attaching a supporting/approval email from the relevant lab instructor/ responsible lecturer of the subject may facilitate a positive evaluation of the request.
Have you attached instructor approval to your request?
Yes

Admission of MSc subjects in the BSc training

Recognition of completed MSc courses

- A completed MSc-level subject cannot be counted toward both the BSc and the MSc programme simultaneously.
    - **If you request the subject to be recognized within your BSc programme**, the subject will still be considered completed in the MSc programme; however, you will need to complete another subject in its place within the MSc curriculum.
    - **If you request recognition of the subject within your MSc programme,** it cannot subsequently be counted toward your BSc studies.
    - **Please indicate which programme you wish the course to be recognized for in your Final Examination registration request** (**IK - Registration for Final Examination**) in the semester you intend to finish your BSc studies.